



Annual General Meeting
19 June 2026



Agenda



1. **Apologies**
2. **Approval of Minutes** of the 9th AGM (19th June 2025)
3. **Annual Report** by Jean McKeown, Chair / President, on the activities of the Club / Company
4. **Playing Report** by Director of Rugby, Ian McLean
5. Presentation of **Annual Accounts** for Linlithgow Rugby Club Ltd (01 May 2025 to 30 April 2026)
by Neil Lockhart, Director of Finance

6. Consideration and **approval of Accounts** by Members
7. **Motions:** - Board motion regarding proposed change to Accounting Year
8. **Membership Fees** for season 2026 to 2027
9. **Election / re-election** of Club / Company Directors
10. **Club Person of the Year** Award
11. Proposal for **Honorary Life** Membership
12. **Concluding Remarks** - Chair / President

1. Apologies

- Fraser Mochrie
- Colin Watson
- Euan Mochrie
- Stuart Ritchie
- Tom McNeil
- Calum McKeown
- Paul Diamond
- Kevin Stuart
- Gary Shepherd
- Grant Haggart (new DO)



Proxies

- Colin Watson
- Stuart Ritchie
- Tom McNeil
- Calum McKeown
- Paul Diamond
- Kevin Stuart
- Gary Shepherd

These 7 proxies plus the 19 physical attendees (next two sheets) gave a total of 26 members and so the AGM was quorate.



[illegible]

[illegible]

2. Approval of 2025 Minutes

- Draft minutes have been on Club website since July 2025
- No comments received to date
- No further comments were received at the meeting
- AGM Minutes were then unanimously approved with a show of hands



3. President's Report

- Jean McKeown,
Chair of Board

Report was based on *Directors' Report and Financial Statements* which follow Item 6.



Additional Comments

- Jean specifically highlighted the following items:
 - Work of the social media network, now extended into youth groups, led by Hannah Devlin,
 - Work of the youth leadership group steered by Greg Cann and the development of core values and behaviours,
 - The major contributions to Club fundraising from *RedsFest* and the Town Fireworks,
 - Fundraising contributions from both 100 and 300 Clubs and from 6 Nations' Prediction Cards.
- Jean noted the significant increase in utility costs
- In commenting on the successes on the field, Jean noted:
 - Outstanding performance of the Reds in National 4
 - That the Intercity reserve league had been a step too far for the 2nd XV
 - Very successful introduction of a youth tour to Plaisir (u14s), with a reciprocal tour planned for 2027, plus a Wee Reds P6 tour to Keswick and a highly successful senior visit from Plaisir

Project Update

The following presentation was made regarding an update on projects in and around the Club.



CONTEXT

Major Club Projects

(1983 – present)

Clubhouse and UMP pitch (1983)

Clubhouse Extension and LMP pitch (1994)

Biomass Boiler and heating system (2013)

Indoor Training Centre (2014)

Clubhouse Roof replacement (2018)

Solar Panels on ITC (2018 and 2020)

New commercial kitchen (2019)

Floodlights for LMP (2020)

Replacement windows for Lounge (2020)

Marquee Indoors (2022)

Recent Small Project Work (2021-2026)

Purchase of two
new containers
for quality storage

Purchase of beer
fest style tables
and benches

Refurbishment of
main showers

Refurbishment of
gym

Refurbishment of
disabled toilet
and refs' room

Refurbishment of
First Aid room

LED lighting for
50% UMP

Outstanding Project Work

- extension project

Creating a room within current Lounge

- Room divider (full width)
- Allows separate room and access when needed
- Default open to give full Lounge availability

Much cheaper option than extension

- Extension costs have escalated to over £100k
- Internal option ca. £10k to £15k
- Need to sort dance floor anyway

Additional Work over summer

Clear-out from existing storage areas

- Create a *RugbyForce* day at Club (late July)
- Empty out all existing **storage** (internal to Club and containers)
- Remove items from ITC tank cupboards
- Throw out items not needed
- Repair, clean and paint Club areas

Preparing Girls' Changing Room

- Remove ALL clutter
- Create separate storage area for table and chair coverings
- Move freezer
- Decorate and clean and sort toilets

4. Playing Report

- Ian McLean,
Director of Rugby

Report was based on *Directors' Report and Financial Statements* which follow Item 6.



Playing Report

- Wee Reds - Minis / Micros
- Youth rugby (S1- U18)
- Senior – 1st & 2nd XV, 7's, Vets
- Girls' / Women's rugby
- Development Team - new Development Officer



Additional Comments

- The Development Team would take a project base approach to work and would place emphasis on:
 - Development of coach education
 - Development of a *Reds Thread* coaching resource pack
 - Key support to youth coaches
 - Improvements in communication and admin
- The new Development Officer (Grant Haggart) who just started in early June would focus on the following areas as priorities:
 - Girls' rugby, building on the strong u14 group in the Schools of Rugby at Linlithgow and Armadale Academies,
 - Youth rugby at S2 and below (ie Tiny Reds through to Young Reds S2 / u14)
 - Specific support to S1 and S2 groups to recover lost ground.
- Dougie Thomson would focus on S3 / u15 and above

National 4 League Representative

- Gordon Dixon voiced concern that National 4 had no league representative on the SRU Council,
- Jean McKeown said that the National 4 interests were supposed to have been picked up by the Nat 2 and Nat 3 but, for different and valid reasons, neither had been able to provide support last season. She noted that David Mitchell had represented the Club at the N3 / N4 Forum meetings and she thanked him for that.
- Gordon Dixon then asked the Board to press all clubs in N4 to come up with a rep for the league and, if no volunteer was forthcoming, he would be prepared to stand for 1 year only.

5. Financial Report

- Neil Lockhart,
Director of Finance



Financial Summary

- Strong year financially as the group moved into a net profit position of **£3,890** with the charity remaining in a loss position
- Charity (LRC) loss **£(17,056)**:
 - Profit before depreciation = £18,581
- Mains Park Trading (MPT) profit £20,946
- **Cash at Bank and in Hand (YE)**:
 - Charity = £187,522
 - MPT = £7,988



LRC Key Metrics at 30 April 2026



	2025/26	2024/25	Variance
Income	294,824	298,426	(3,602)
Expenditure	311,880	305,444	6,436
LRC Profit / (Loss)	(17,056)	(7,018)	(10,038)
MPT Profit / (Loss)	20,946	(13,111)	34,057
Overall Profit / (Loss)	3,890	(20,129)	24,019

- Despite LRC generating a greater loss than prior year a significant driver of this is changes to agreement with MPT on cost sharing and rental, while MPT also transferred no profits to LRC in current year.

	2025/26	2024/25	Variance
Cash at Bank	187,522	160,989	26,533
Net Assets	612,360	629,416	(17,056)

- Improved Cash at bank position from prior year.
- Overall net assets reduced in line with loss.

LRC Key Metrics at 30 April 2026



Income	2025/26	2024/25	Variance
Donations and Legacies	68,709	67,429	1,280
Income from Charitable activities	174,249	176,124	(1,875)
Other Trading Activities	41,995	33,569	8,426
Investment Income	9,871	20,046	(10,175)
Other Income	-	1,258	(1,258)
Total	294,824	298,426	(3,602)

- Increase in Other trading activities primarily due to facility hire and sponsorship
- Decrease in investment income due to change of MPT rental agreement and no MPT profit to transfer to charity in current year

Expenditure	2025/26	2024/25	Variance
Cost of Raising Funds	34,560	28,169	6,391
Staff Costs	82,517	83,029	(512)
Direct Costs	180,261	177,390	2,871
Support Costs	14,542	16,856	(2,314)
Total	311,880	305,444	6,436

- Cost of Raising Funds increased due to increase in costs of staging events and sponsorship expenses

6. Annual Accounts

- As the accounts had only just been **approved by the auditor** (the previous day) it had been too late to circulate them in advance, so it was agreed that they would be circulated to members for comment and questions by end July.



Scottish Company Registration No. SC532598
Scottish Charity No. SC050439

Linlithgow Rugby Club Ltd
(A company limited by guarantee)

Directors' Report and Financial Statements
Year ended 30 April 2026

Linlithgow Rugby Club Ltd

Contents of the Financial Statements for the year ended 30 April 2026

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Linlithgow Rugby Club Ltd

Report of the Directors for the year ended 30 April 2026

The Directors (who are also Trustees for the purpose of Charity law) are pleased to present their report together with the financial statements of the charitable company for the year ended 30 April 2026.

Reference and administrative details

Principal and registered office

Mains Park
Mains Road
Linlithgow
EH49 6DB

Bankers

Royal Bank of Scotland PLC
36 St Andrew Square
Edinburgh
EH2 2YB

Virgin Money
83 George Street
Edinburgh
EH2 3ES

Paypal
5 Fleet Place
London
EC4M 7RD

Solicitors

Jon Blundell
Veitch Solicitors and Notaries
12 High Street
Linlithgow
EH49 7AG

Accountants and Independent Examiner

Cornerstone Accounting Ltd
11 Erngath Road
Bo'ness
EH54 1DP

Constitution, governance and management

Linlithgow Rugby Club Ltd ('the Club') was founded in 1970 as an unincorporated voluntary association. On 14 April 2016, it was incorporated in Scotland as a private company limited by guarantee (Number SC532598) and became a registered Scottish Charity (Number SC050439), constituted under a Memorandum of Association, on 7 September 2020.

Objectives and activities

The charitable purposes of the Club are:

1. the advancement of public participation in sport, in particular:
 - To promote the practice, play and development of rugby football; and
 - To encourage public participation in rugby football by all groups within the community.
2. The provision of recreational facilities, or the organisation of recreational facilities, to support the development of rugby football and related physical activities with the object of improving the conditions of life, the Club will encourage members of the general public of all ages to take part in the activities offered by the Club including, but not exclusively, fitness and leisure activities.

The main activities in place to further these objectives are set out in the 'One Club Vision' document and can be summarised as:

- Linlithgow Rugby Club will be a fully sustainable amateur rugby club with modern training and playing facilities and a fully developed coaching set up covering structured rugby and related skills development for players of all ages and genders. The Club 1st XV will aim to play at the highest possible level within Scottish Rugby.
- The Club will aim to be a family club, providing a social hub for playing and non- playing members and also for the wider Linlithgow community with key links and partnerships involving local schools, community organisations and sports clubs to promote fitness, wellbeing and active participation thereby fostering increased overall community spirit.
- The Club will ensure that the most appropriate and effective governance and organisation structures are in place to support the triple ambitions of growth, inclusivity and sustainability.

Linlithgow Rugby Club Ltd

Report of the Directors for the year ended 30 April 2026

Directors (Trustees)

The Directors who served during the year, and up to the date of this report are:

Jean McKeown	Chair and Club President
Kenneth Richardson	Club Secretary
Neil Lockhart	Finance Director
Ian McLean	Director of Rugby
Colin Watson	Director of Clubhouse Operations
Ross Martin	
Gordon Muir	
Graham McCorkell	(appointed 19 July 2025)
Allastair McLean	(resigned 19 July 2025)

The Club must have a minimum of 5 directors who are appointed out of the membership. At each Annual General Meeting, all directors retire from office, but are then eligible for re-election. New directors are recruited and appointed from the membership of the Club and are provided with training by the existing Directors on their responsibilities regarding the governance of the Club and the general responsibilities of being a charity trustee.

The day to day running of the Club is carried out on behalf of the Directors by:

Maryann Cochrane	Office Manager
Susan Braes	Bar Manager
Douglas Thomson	Rugby Development Manager

Achievements and performance

Overview

The Club continues to enjoy success across all levels of rugby with the First XV consolidating their position in National League 4 and all our youth teams successfully competing in their respective leagues which is exciting as they have moved up a level. Our Tiny Reds, Micros and Minis have continued to grow this past season with good coach and parental support.

Whilst our development Officer Euan Mochrie went off to pastures new, our Rugby Development Manager, Dougie Thomson has managed to keep our commitments to the wider community going over the last few months. We will be welcoming a new Development Officer in June.

In the last year, the Club has continued to work towards completing its development plans whilst maintaining facilities in the face of rising costs and seeking to increase income where possible. The Club has completed a few smaller projects and has decided to refocus energies on re-organising and updating existing space which should gain more traction in the coming year.

Member fees were increased in line with inflation this past year and will be reviewed again ahead of the 2026/27 season. Whilst overall member numbers have dropped, actual income has been sustained.

The Club Operations Group continues to meet weekly during the season and our communications have continued to all club members via our various mediums. The Social Media team have got more parents involved in issuing information relating to the different age groups. Volunteers have attended relevant workshops that have been provided by Scottish Rugby, such as marketing and governance.

Mains Park Trading Company has had a very successful year, recovering from the loss of the previous year. This has been due to a few things, not least of which has been the introduction of pre-match lunches at first XV home games, rental of premises to external parties, a visit from our French partners and also our Vodafone Roadshow which took place in March.

Linlithgow Rugby Club Ltd

Report of the Directors for the year ended 30 April 2026

Achievements and performance (continued)

100 and 300 Clubs

These fundraising clubs continue to add value to the Club. As planned, the 300 Club will come to an end at the end of 2026 as it will have been running for 50 years and will be replaced by another suitable vehicle to encourage members to support the club.

Associate Clubs

Our Associate Clubs, such as the Memories Group and the Male Voice Choir, continue with their regular meetings and performances. Both groups have made donations to the Club which seek to benefit the playing side of the Club.

Scottish Rugby grants

During the year, the Club has continued to be supported by Scottish Rugby with financial support for the Development Manager and Development Officer through the financing of the School of Rugby held at various locations across West Lothian. In addition, the Club has attracted funding from West Lothian Council which supported our summer programme and our active schools' programme.

Our development team play a significant role in the community and have been instrumental in increasing the number of young people taking an interest in rugby – most notably the number of girls taking up the sport in the various schools within the Club's remit. The uptake of rugby in the local schools is a great achievement and one with which the Club wishes to continue

Our Development Officer, Euan Mochrie, left us last November to pursue a great opportunity with Edinburgh City Council and whilst Euan is missed, he is still a member of the Club and plays an integral role as a volunteer. Going forward, the club has a new Development Officer joining – Grant Haggart. Grant will have a focus on developing girls and women's rugby.

The Club held an initial meeting in April with girls and parents to talk about the development of girls rugby with a view to having a development plan in place for the new season.

Mains Park Trading Company Ltd

Mains Park Trading Company Ltd, or MPT, has had a very successful year in terms of recouping losses from the previous year and increasing profits to enable a firm base to be established. As a result, it will look to 'Gift Aid' a proportion of these to the main charity whilst maintaining financial integrity of the business. Following a review of the Club's utility bills, it has been agreed that MPT will increase its share of utilities, providing a total in rent and utilities of £1,360 per month to the Club.

Fundraising

Fundraising over the past year was extremely successful in terms of the 2 large events that the Club runs. Redsfest raised £17,270 of funds while the annual fireworks display raised £16,214 which will be used to support the Club Development Plan.

The Prediction Card competition was held and proceeds have been used to replace chairs and tables in the Clubhouse. These particular fund-raisers are advertised as raising general funds for the ongoing development of the facilities of the club as well as the ongoing development requirements of the playing side which meets our core objects as a charity.

Club facilities

Good progress was made on the plan to develop the Club's facilities in line with our Development Plan. Fundraising has enabled all projects to proceed, but progress is limited by the capacity of our volunteers to deliver significant projects over the course of a rugby season along with everything else that has to be done. The decision was made to advance project by project and to date the following has been achieved:

- New Container purchased for additional storage (another one has been ordered)
- Clubhouse audio and video equipment upgraded
- New ice machine purchased

Linlithgow Rugby Club Ltd

Report of the Directors for the year ended 30 April 2026

Achievements and performance (continued)

Club facilities (continued)

The project to develop further storage space has been shelved due to the significant increase in cost and the Board have agreed to look at the internal organisation of the premises and seek to maximise space by focusing on what can be refurbished/used more efficiently within our current premises.

Membership

Last year saw a decrease in membership – primarily social membership – but playing and non-playing membership retains a healthy position. Clubforce Connect has started to be more widely used, not just in terms of registration but also communication. However, we are still not there across the board so sessions with the coaches have again reiterated the need to utilise this app for communication.

Communications

The Club continues to issue a weekly newsletter and our online information has gone from strength to strength. With the addition of more volunteers reporting in social media on the progress of the various age groups, we have seen a positive impact on the Club's visibility. Two major events also boosted this visibility – hosting the Scotland Rugby squad for a private function during the Autumn Test schedule and being chosen, as one of three clubs in Scotland to host a Vodafone Roadshow on SuperSaturday of the M6N tournament. In addition, the Club is now providing a regular one page feature for the *Black Bitch* community magazine – a free publication which is delivered to all Linlithgow addresses.

Youth Rugby

Tiny Reds (pre-school ages)

The Tiny Reds continued to build on their success from the previous year in terms of number of children attending along with their parents. Transition into Micros has remained positive and we will continue to offer these sessions during school term time.

Micros/Minis (P1 – P7)

All primary age rugby running well and numbers continue to be healthy. The club was very grateful to RSE (Ross-Shire Engineering) who sponsored new kit for the Minis in the past year plus their tournament. This is a potential new partnership for the wider club going forward.

Schools (S1-S6)

All youth teams have successfully competed in their respective conference leagues which is great considering we have moved up a level. U18 reached the semi-finals of the East Cup and finished third with a fine win over Watsons at Myreside in their final game of the season. The u16s reached quarter finals of the East Cup.

Transition work is underway with U15 and 16 training together, and U18 attending senior training over a 2-week period. A new 'strength and conditioning' optional programme is also being offered with support from Ewan Curran (one of our Senior players) and take up has been good.

The S2 tour to Plaisir was a great success. Hosts went above and beyond to ensure the trip would be memorable for all.

The S1 team have lost several players and will be a focus for our development team pre and post summer to ensure numbers are sustainable for next year.

Senior Rugby

The 1st XV has consolidated their position in National 4 and finished 4th. Well over 80% of the squad are home grown, starting out as Wee Reds Minis which reflects well on the Club's youth development processes. The average age of the team is also low, at just over 23 years, helped significantly by the fact that 3 of the Reds' regulars came straight from last year's U18 school team.

Linlithgow Rugby Club Ltd

Report of the Directors for the year ended 30 April 2026

Achievements and performance (continued)

Senior Rugby (continued)

Annual Club dinners allowed the Club to recognise successes for the season for teams and individuals. Social media channels also let supporters who cannot attend matches keep in touch through regular updates on match days.

Confirmation that the coaching team will be with us for another year is great news and we feel that we have a great chance to have a crack at winning the league next season.

A pre-season plan has been developed and we are just waiting for the SRU to publish fixture lists before contacting all players to prepare them for the season ahead.

We continued with our well-established twinning links with France and the visit from Plaisir Rugby Club in line with the Scotland v France game, was again a great success.

Walking rugby

The walking rugby group is now well established and is attracting new players. Sessions are now being held twice a month.

Tartan Touch

Tartan Touch Rugby, which takes place through May and June, was again successfully attended last summer. This year the event will take place in Winchburgh on the 3G pitch, a neighbouring town which the Club sees as an area for potential growth.

Plans for future years

The refreshed One Vision Document and supporting 5 year plan can be accessed on the Club's Governance page on the Club's website at:

[Key Documents and Policies – Linlithgow Rugby Club](#)

Financial review

Funding sources

Income comes primarily from:

1. Membership fees paid by Club members
2. Grants from the Scottish Rugby Union and other funding bodies
3. Income from renting out facilities
4. Income from fundraising, sponsorship and donations

Results for the year

The financial statements for the year are set out on pages 8 to 16. The Statement of Financial Activities on page 8 reflects net expenditure of £17,056 (2025: net expenditure of £7,018). Net funds amounted to £612,360 (2025: £629,416).

Reserves policy

The Directors aim to hold 3 months of general expenditure in the General Fund at any time as a contingency to cover unforeseen costs which may arise. At 30 April 2026, the General Fund met the reserves policy.

Statement on risk

The Directors have considered the risks to which the Club may be subject and have implemented appropriate procedures to mitigate those risks.

Linlithgow Rugby Club Ltd

Report of the Directors for the year ended 30 April 2026

Statement of Trustees' responsibilities

Charity law requires the Trustees (who are also the Directors) to prepare financial statements for each financial year which give a true and fair view of the state of the Club's affairs and of its income and expenditure, including its surplus or deficit for that year, and which have been properly prepared from, and are in agreement with, the accounting records of the Club and comply with relevant disclosure requirements.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the Club's financial position and enable the Trustees to ensure that the financial statements comply with the Companies Act 2006 (as amended). The Trustees are also responsible for taking such steps as are reasonably open to them to safeguard the Company's assets and to prevent and detect fraud and other irregularities.

This report has been prepared having taken advantage of the small companies exemption in the Companies Act 2006.

On behalf of the Directors

Jean McKeown

Jean McKeown

Director

Date: 19 June 2026

Linlithgow Rugby Club Ltd

Report of the Independent Examiner to the Trustees for the year ended 30 April 2026

I report on the accounts of the Club for the year ended 30 April 2026 which are set out on pages 8 to 16.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees (who are also the Directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity Trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations (as amended). An examination includes a review of the accounting records kept by the Company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Directors concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations (as amended)have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alison Franks

Alison Franks CA
Director

Cornerstone Accounting Ltd
Chartered Accountants

Date: 2 July 2026

11 Erngath Road
Bo'ness
EH51 9DP

Linlithgow Rugby Club Ltd

Statement of Financial Activities (incorporating Income and Expenditure account)

For the year ended 30 April 2026

	Notes	General fund £	Designated fund £	Restricted funds £	2026 Total £	General fund £	Designated fund £	Restricted funds £	2025 Total £
Income and endowments									
Donations and legacies	2	24,541	-	44,168	68,709	26,714	-	40,715	67,429
Charitable activities	3	142,241	-	32,008	174,249	159,638	-	16,486	176,124
Other trading activities	4	41,995	-	-	41,995	33,569	-	-	33,569
Investments	5	9,871	-	-	9,871	20,046	-	-	20,046
Other income		-	-	-	-	1,258	-	-	1,258
Total income and endowments		218,648	-	76,176	294,824	241,225	-	57,201	298,426
Expenditure									
Cost of raising funds	6	34,560	-	-	34,560	28,169	-	-	28,169
Charitable activities	7	174,009	35,637	67,674	277,320	183,277	35,055	58,943	277,275
Total expenditure		208,569	35,637	67,674	311,880	211,446	35,055	58,943	305,444
Net (expenditure)/income		10,079	(35,637)	8,502	(17,056)	29,779	(35,055)	(1,742)	(7,018)
Transfers between funds	12	(4,993)	7,492	(2,499)	-	(4,789)	7,681	(2,892)	-
Net movement in funds		5,086	(28,145)	6,003	(17,056)	24,990	(27,374)	(4,634)	(7,018)
Total funds brought forward		158,927	461,743	8,746	629,416	133,937	489,117	13,380	636,434
Total funds carried forward		164,013	433,598	14,749	612,360	158,927	461,743	8,746	629,416
Represented by:									
General fund	11	164,013	-	-	164,013	158,927	-	-	158,927
Designated fund	11	-	433,598	-	433,598	-	461,743	-	461,743
Restricted fund	11	-	-	14,749	14,749	-	-	8,746	8,746
Total funds		164,013	433,598	14,749	612,360	158,927	461,743	8,746	629,416

The notes on pages 10 to 16 form part of these financial statements.

Balance sheet

As at 30 April 2026

	Notes	General fund £	Designated fund £	Restricted funds £	2026 Total £	General fund £	Designated fund £	Restricted funds £	2025 Total £
Fixed assets									
Tangible assets	8	-	433,498	-	433,498	-	461,643	-	461,643
Investments	9	-	100	-	100	-	100	-	100
Total fixed assets		-	433,598	-	433,598	-	461,743	-	461,743
Current assets									
Stocks		940	-	-	940	1,896	-	-	1,896
Debtors	10	8,027	-	-	8,027	12,419	-	-	12,419
Cash at bank and in hand		172,773	-	14,749	187,522	152,243	-	8,746	160,989
Total current assets		181,740	-	14,749	196,489	166,558	-	8,746	175,304
Creditors: amounts due within one year	11	(17,727)	-	-	(17,727)	(7,631)	-	-	(7,631)
Net current assets		164,013	-	14,749	178,762	158,927	-	8,746	167,673
Total assets less current liabilities		164,013	433,598	14,749	612,360	158,927	461,743	8,746	629,416
Net assets		164,013	433,598	14,749	612,360	158,927	461,743	8,746	629,416
Funds of the Charity									
General fund	12	164,013	-	-	164,013	158,927	-	-	158,927
Designated fund	12	-	433,598	-	433,598	-	461,743	-	461,743
Restricted Fund	12	-	-	14,749	14,749	-	-	8,746	8,746
		164,013	433,598	14,749	612,360	158,927	461,743	8,746	629,416

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Directors' responsibilities:

For the year ending 30 April 2026, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of the accounts.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The financial statements on pages 8 to 16 were approved by the Trustees on 19 June 2026 and signed on their behalf by:

Jean McKeown

Jean McKeown

The notes on pages 10 to 16 form part of these financial statements.

Linlithgow Rugby Club Ltd

Notes to the Financial Statements for the year ended 30 April 2026

1. Accounting policies

Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with FRS 102, the Statement of Recommended Practice - Accounting & Reporting by Charities (SORP 2019) (FRS 102), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006.

In compliance with FRS 102 1A, we have not prepared a statement of cash flows. The Club is a public benefit entity.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

Company status

The company is a private company limited by guarantee, incorporated in Scotland. In the event of the Club being wound up, the liability in respect of the guarantee is limited to £1 per member of the Club.

Basis of financial statements

The financial statements have been prepared on the accruals basis.

The Directors consider that there are no material uncertainties which would cast doubt on the Club's ability to continue as a going concern.

Income and debtors

All income is included on the Statement of Financial Activities when the Club is legally entitled to the income and the amount can be quantified with reasonable accuracy.

The Club benefits greatly from donated services by a number of volunteers. These have not been quantified for the purposes of the accounts. The Club benefits from the following:

- Over 40 volunteers who coach rugby from the Wee Reds Tiny Tots (pre-school) to the over 60s Walking Rugby group; and
- Over 40 other volunteers who carry out a wide range of activities in general support of the Club.

Debtors are valued at cost at the year-end and adjusted for any amounts considered to be irrecoverable.

Expenditure and creditors

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the Club and include governance costs.

Creditors are valued at cost at the year-end and split between amounts due in less than one year and amounts due in more than one year.

Taxation

The Company is exempt from Corporation Tax on its charitable activities.

Linlithgow Rugby Club Ltd

Notes to the Financial Statements for the year ended 30 April 2026

1. Accounting policies (continued)

Tangible fixed assets and depreciation

Tangible fixed asset purchases over £1,000 are capitalised and stated at cost less depreciation; purchases of less than £1,000 are recorded as expenses in the year of purchase. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- | | |
|--------------------------|-------------------------|
| • Buildings | 4% straight line |
| • Leasehold improvements | 4% straight line |
| • Fixtures and fittings | 10% - 20% straight line |
| • Plant and machinery | 12.5% straight line |

Investment in Subsidiary

The investment in the subsidiary company, Mains Park Trading Co Ltd, is valued at cost. The financial results of the subsidiary are disclosed in the notes to the accounts.

Stocks

Merchandising stock are valued at the lower of cost and net realisable value and is accounted for on a first in, first out basis.

Cash at bank and in hand

All cash funds of the Club are held in immediate access bank accounts.

Statement of Financial Activities

For the purpose of the Statement of Financial Activities, funds are defined as follows:

Unrestricted funds comprise income received for the objects of the company without further specified purpose and are available as general funds or are placed with designated funds which can be used for purposes in agreement with its charitable objectives.

Designated funds comprise those which have been set aside from general funds for a specific use as decided by the Trustees.

Restricted funds comprise income which has been received for the objects of the company and specified for a restricted purpose within these objects by the donor.

Linlithgow Rugby Club Ltd

Notes to the financial statements

For the year ended 30 April 2025

2. Donations and legacies

	General fund	Designated fund	Restricted funds	2026 Total	General fund	Designated fund	Restricted funds	2025 Total
	£	£	£	£	£	£	£	£
Individual donations	10,844	-	2,616	13,460	8,926	-	650	9,576
Grant income	13,697	-	41,552	55,249	17,788	-	40,065	57,853
	<u>24,541</u>	<u>-</u>	<u>44,168</u>	<u>68,709</u>	<u>26,714</u>	<u>-</u>	<u>40,715</u>	<u>67,429</u>

Grant income for the year comprises:

Scottish Rugby Union grants	41,277	42,005
West Lothian Council grants	7,000	8,360
Renewable Heat Incentive Scheme	6,972	7,488
	<u>55,249</u>	<u>57,853</u>

3. Income from charitable activities

	General fund	Designated fund	Restricted funds	2026 Total	General fund	Designated fund	Restricted funds	2025 Total
	£	£	£	£	£	£	£	£
Membership fees	57,003	-	-	57,003	57,708	-	-	57,708
Fundraising income	55,038	-	-	55,038	55,389	-	1,711	57,100
Lottery income	8,497	-	-	8,497	9,978	-	-	9,978
Summer camp income	-	-	5,959	5,959	6,488	-	-	6,488
Training income	6,430	-	-	6,430	-	-	-	-
Tour, ticket and transport	2,250	-	26,049	28,299	11,919	-	14,350	26,269
Tour surplus - 2023/24	-	-	-	-	1,956	-	-	1,956
International ticket commission	7,632	-	-	7,632	339	-	-	339
Merchandise sales	5,391	-	-	5,391	15,861	-	425	16,286
	<u>142,241</u>	<u>-</u>	<u>32,008</u>	<u>174,249</u>	<u>159,638</u>	<u>-</u>	<u>16,486</u>	<u>176,124</u>

4. Other trading activities

	General fund	Designated fund	Restricted funds	2026 Total	General fund	Designated fund	Restricted funds	2025 Total
	£	£	£	£	£	£	£	£
Catering and hospitality income	4,019	-	-	4,019	8,852	-	-	8,852
Facility hire	17,109	-	-	17,109	12,679	-	-	12,679
Sponsorship	20,867	-	-	20,867	12,038	-	-	12,038
	<u>41,995</u>	<u>-</u>	<u>-</u>	<u>41,995</u>	<u>33,569</u>	<u>-</u>	<u>-</u>	<u>33,569</u>

5. Investment income

	General fund	Designated fund	Restricted fund	2026 Total	General fund	Designated fund	Restricted fund	2025 Total
	£	£	£	£	£	£	£	£
Gift aid distribution from trading subsidiary	-	-	-	-	6,021	-	-	6,021
Trading company income	8,625	-	-	8,625	12,000	-	-	12,000
Trading company loan interest	553	-	-	553	791	-	-	791
Bank interest	693	-	-	693	1,234	-	-	1,234
	<u>9,871</u>	<u>-</u>	<u>-</u>	<u>9,871</u>	<u>20,046</u>	<u>-</u>	<u>-</u>	<u>20,046</u>

6. Expenditure on raising funds

	General fund	Designated fund	Restricted fund	2026 Total	General fund	Designated fund	Restricted fund	2025 Total
	£	£	£	£	£	£	£	£
Event costs	22,259	-	-	22,259	19,194	-	-	19,194
Sponsorship expenses	7,103	-	-	7,103	4,424	-	-	4,424
Lottery prizes	5,198	-	-	5,198	4,551	-	-	4,551
	<u>34,560</u>	<u>-</u>	<u>-</u>	<u>34,560</u>	<u>28,169</u>	<u>-</u>	<u>-</u>	<u>28,169</u>

Linlithgow Rugby Club Ltd

Notes to the financial statements

For the year ended 30 April 2025

7. Expenditure on charitable activities

	General fund £	Designated fund £	Restricted fund £	2026 Total £	General fund £	Designated fund £	Restricted fund £	2025 Total £
Staff costs								
Salaries	58,083	-	22,032	80,115	65,774	-	13,112	78,886
Pension costs	1,942	-	-	1,942	1,950	-	-	1,950
Employer's NI	460	-	-	460	2,193	-	-	2,193
	60,485	-	22,032	82,517	69,917	-	13,112	83,029
Direct costs								
Trading expenses								
Merchandising purchases	5,039	-	-	5,039	20,941	-	4,080	25,021
Clubhouse expenses								
Utilities	23,476	-	-	23,476	8,222	-	-	8,222
Repairs and maintenance	9,739	-	-	9,739	7,904	-	-	7,904
Cleaning	4,420	-	-	4,420	2,762	-	-	2,762
Other clubhouse expenses	7,988	-	-	7,988	3,899	-	-	3,899
Playing and match expenses								
Rugby coaching costs	686	-	1,707	2,393	2,790	-	1,305	4,095
Other training costs	5,753	-	-	5,753	-	-	-	-
International ticket expense	9,663	-	-	9,663	10,150	-	2,460	12,610
Tour expenses	-	-	19,392	19,392	728	-	13,721	14,449
Catering and hospitality	10,871	-	4,126	14,997	11,055	-	3,632	14,687
Kit and equipment	699	-	4,193	4,892	3,341	-	10,618	13,959
Transport, travel and accommodation	4,149	-	13,090	17,239	6,110	-	8,315	14,425
First aid	394	-	-	394	156	-	-	156
Summer camp expenses	-	-	3,033	3,033	-	-	1,688	1,688
Pitch expenses								
Pitch maintenance	5,152	-	101	5,253	8,547	-	-	8,547
Administration costs								
Depreciation	-	35,637	-	35,637	-	35,055	-	35,055
Insurance	7,015	-	-	7,015	6,257	-	-	6,257
Office costs	2,743	-	-	2,743	2,459	-	12	2,471
Subscriptions	1,195	-	-	1,195	1,183	-	-	1,183
	98,982	35,637	45,642	180,261	96,504	35,055	45,831	177,390
Support costs								
Advertising and marketing	138	-	-	138	215	-	-	215
Cornerstone Accounting fees:								
Independent examination	1,000	-	-	1,000	1,000	-	-	1,000
Payroll	1,340	-	-	1,340	1,170	-	-	1,170
Tax and VAT support	860	-	-	860	810	-	-	810
Over-accrual last year	-	-	-	-	(200)	-	-	(200)
Legal costs	34	-	-	34	4,598	-	-	4,598
Charitable donations	84	-	-	84	84	-	-	84
Bank charges	1,073	-	-	1,073	847	-	-	847
Irrecoverable VAT	9,692	-	-	9,692	8,332	-	-	8,332
Sundry costs	321	-	-	321	-	-	-	-
	14,542	-	-	14,542	16,856	-	-	16,856
Total expenditure	174,009	35,637	67,674	277,320	183,277	35,055	58,943	277,275

Staff costs:

The average number of employees employed by the Club during the year was 9 (2025: 9).

There are no employees paid more than £60,000 (2025: nil).

There was no holiday pay due at the year-end (2025: nil).

The total remuneration paid to Key Management personnel (defined as the Office Manager and the Bar Manager) amounted to £46,076 (2025: £43,247).

Charitable donations:

Donations we made in the year, as follows: Deacons' Court £84 (2025: Deacons' Court £84).

Linlithgow Rugby Club Ltd

Notes to the financial statements

For the year ended 30 April 2025

8. Tangible fixed assets

	Buildings £	Leasehold Improvements £	Fixtures and fittings £	Plant and machinery £	Total £
Cost					
At 1 May 2025	560,395	82,805	96,554	57,884	797,638
Additions	-	-	5,117	2,375	7,492
At 30 April 2026	<u>560,395</u>	<u>82,805</u>	<u>101,671</u>	<u>60,259</u>	805,130
Depreciation					
At 1 May 2025	230,584	21,591	31,788	52,032	335,995
Charge for year	22,993	3,570	7,517	1,557	35,637
At 30 April 2026	<u>253,577</u>	<u>25,161</u>	<u>39,305</u>	<u>53,589</u>	371,632
Net book value					
At 30 April 2026	<u>306,818</u>	<u>57,644</u>	<u>62,366</u>	<u>6,670</u>	433,498
At 30 April 2025	<u>329,811</u>	<u>61,214</u>	<u>64,766</u>	<u>5,852</u>	461,643

The land is owned by West Lothian Council and a lease has been granted to the Club until 2092 at no charge.

9. Investment in Subsidiary

The Club owns 100% of the share capital in the trading subsidiary, Mains Park Trading Co Ltd (Company number SC730792), cost £100. The financial results of that Company for the year are:

Profit and loss account:	2026	2025
	Total	Total
	£	£
Turnover	120,019	85,283
Cost of sales	(81,339)	(65,292)
Gross profit	38,680	19,991
Administrative costs	(17,734)	(27,081)
Net profit/(loss)	20,946	(7,090)
Distribution to parent charity	-	(6,021)
Current year profit/(loss)	20,946	(13,111)
Balance sheet:		
Share capital	100	100
Retained earnings brought forward	(7,090)	6,021
Current year profit/(loss)	20,946	(13,111)
Net assets/(liabilities)	13,956	(6,990)

10. Debtors

	General fund £	Designated fund £	Restricted fund £	2026 Total £	General fund £	Designated fund £	Restricted fund £	2025 Total £
Trade debtors	973	-	-	973	244	-	-	244
Intercompany loan	6,991	-	-	6,991	11,078	-	-	11,078
Intercompany debtor	-	-	-	-	1,015	-	-	1,015
Other debtors	63	-	-	63	82	-	-	82
	<u>8,027</u>	<u>-</u>	<u>-</u>	<u>8,027</u>	<u>12,419</u>	<u>-</u>	<u>-</u>	<u>12,419</u>

Linlithgow Rugby Club Ltd

Notes to the financial statements

For the year ended 30 April 2025

11. Creditors: amounts due within one year

	General fund	Designated fund	Restricted fund	2026 Total	General fund	Designated fund	Restricted fund	2025 Total
	£	£	£	£	£	£	£	£
Trade creditors	4,063	-	-	4,063	3,554	-	-	3,554
Intercompany creditor	7,295	-	-	7,295	-	-	-	-
Accruals and deferred income	1,480	-	-	1,480	1,460	-	-	1,460
Taxation and social security	1,395	-	-	1,395	1,659	-	-	1,659
Other creditors	3,494	-	-	3,494	958	-	-	958
	17,727	-	-	17,727	7,631	-	-	7,631

12. Funds analysis

Current year

	Balance at 01.05.25	Income	Expenditure	Transfers	Balance at 30.04.26
	£	£	£	£	£
<i>Unrestricted funds</i>					
General fund	158,927	218,648	(208,569)	(4,993)	164,013
Designated assets fund	461,743	-	(35,637)	7,492	433,598
Total unrestricted funds	620,670	218,648	(244,206)	2,499	597,611
<i>Restricted funds</i>					
SRU Schools rugby fund	-	17,352	(17,352)	-	-
SRU Development Officer salary fund	-	15,000	(15,000)	-	-
SRU travel scheme fund	-	2,200	(2,200)	-	-
Summer Camp fund	-	12,959	(10,959)	-	2,000
Senior rugby fund	-	1,916	-	-	1,916
Youth rugby fund	5,967	700	(2,771)	-	3,896
Youth rugby S1 squad fund	200	-	-	(200)	-
Tour fund - P6 squad	-	8,392	(8,172)	(220)	-
Tour fund - under 14 squad	2,579	-	-	(2,579)	-
Tour fund - S2 squad	-	17,657	(11,220)	500	6,937
Total restricted funds	8,746	76,176	(67,674)	(2,499)	14,749
Total funds	629,416	294,824	(311,880)	-	612,360

Prior year

	Balance at 01.05.24	Income	Expenditure	Transfers	Balance at 30.04.25
	£	£	£	£	£
<i>Unrestricted funds</i>					
General fund	133,937	241,225	(211,446)	(4,789)	158,927
Designated assets fund	489,117	-	(35,055)	7,681	461,743
Total unrestricted funds	623,054	241,225	(246,501)	2,892	620,670
<i>Restricted funds</i>					
SRU Schools rugby fund	-	23,705	(23,705)	-	-
SRU Development Officer salary fund	-	10,000	(10,000)	-	-
Summer Camp fund	2,000	4,510	(3,560)	(2,950)	-
Youth rugby fund	8,801	-	(1,417)	(1,417)	5,967
Youth rugby S1 squad fund	-	200	-	-	200
Tour fund - under 14 squad	2,579	-	-	-	2,579
Tour fund - S2 squad	-	5,461	(5,936)	475	-
Tour fund - France '25	-	13,325	(14,325)	1,000	-
Total restricted Funds	13,380	57,201	(58,943)	(2,892)	8,746
Total funds	636,434	298,426	(305,444)	-	629,416

Notes to the financial statements

For the year ended 30 April 2025

12. Funds analysis (continued)

Explanation of funds

The *General fund* represents all income and expenditure relating to the primary focus activities of the Club other than those for which funding is restricted.

The *Designated assets fund* represents the net book value of the Club's fixed assets and investments which are not available as liquid funds to the Charity.

The *SRU schools rugby fund* represents funds received from the SRU for the development of rugby at Linlithgow Academy and Armadale Academy.

The *SRU Development Officer salary fund* represents funds received from the SRU to cover a proportion of the remuneration of the development team.

The *SRU travel scheme fund* represents funds received from the SRU to cover travel to matches outwith a defined distance.

The *Summer Camp fund* represents funds received from West Lothian Council and income from parents to run a summer camp for local children.

The *Senior rugby fund* represents donations received specifically for Senior rugby development and will be used to part fund the pre-season training weekend.

The *Youth rugby fund* represents donations received specifically for Youth rugby development.

The *Youth rugby S1 squad fund* represents specific funding received for the S1 squad reallocated to general this year with the agreement of the donor.

The *Tour fund - P6 squad* represents monies raised and spent on the P6 tour.

The *Tour fund - under 14 squad* represents funds raised for a tour scheduled for 2020, cancelled due to Covid-19. Refunds were offered to parents and the remainder has been transferred into general funds this year.

The *Tour fund - S2 squad* represents monies raised for the S2 tour which took place in May 2026.

The *Tour fund - France '25* represents monies raised and spent on the France '25 tour.

13. Pension commitments

The Charity operates a pension for staff members with the People's Pension. All contributions made on behalf of staff are charged to the SOFA in the year they are incurred.

14. Liability of Members

The company is limited by guarantee, with the liability of each member limited to £1. There were 550 members (2025: 681 members) at the year-end.

15. Director and related party transactions

None of the directors received any remuneration from the Club in the year (2025: nil). No expenses were paid to the directors in the year other than for the reimbursement of items purchased on behalf of the Club.

The total unrestricted donations paid to the Club in the year by Directors amounted to nil (2025: nil).

Nicola McKeown, daughter of one of the directors, was paid £1,908 for work in the Club bar.

7. Motions

Trustee Board

- To align the Club's financial year with the tax year with immediate effect
- This was agreed unanimously at the meeting.



8. Proposal on Membership Fees

Ken Richardson
Secretary

- The proposal was approved unanimously at the meeting
- The next two slides detail the proposal



Proposal on Membership Fees – 2026/27

- ONS most recent **annual RPI increase = 5.1%**
- Need to **increase fees across Board by ca. 5%** to cover inflation (allowing for rounding)
- Propose to **differentiate Minis and Young Reds** – currently same
 - Minis have 2 slots per week – Wednesday and Sunday
 - Minis use existing facilities at Mains Park
 - Young Reds have 3 slots a week – Monday, Wednesday and Saturday
 - Young Reds have additional hire costs for Winchburgh and Linlithgow 3G pitches
- Plan to offer **additional S&C membership options** for u15s, u16s & u18s
 - Follows a successful trial last season
 - 3 options - *Full member*; *Full member Perf1* (one S&C); *Full member Perf 2* (two S&C)
 - Offered as part of annual subscription only

Playing Membership Fees - Youth

Current Year

• Tiny Reds	£10
• Wee Reds Micros	£8
• Girl Reds	£8
• Wee Reds Minis	£21
• Young Reds	£21

Proposed for Next Season

• Tiny Reds	£12**
• Wee Reds Micros	£10**
• Girl Reds	£10**
• Wee Reds Minis	£20***
• Young Reds	£23***
• Young Reds Perf 1	£39***
• Young Reds Perf 2	£55***

* Inflation increase; ** Inflation plus T-shirt; *** Realignment

9. Election of Directors



Linlithgow Rugby Club Ltd

Directors Standing for re-election



Executive Directors and Charity Trustees

- Jean McKeown – President / Chair
- Ian McLean - Director of Rugby
- Colin Watson – Clubhouse Director
- Ken Richardson – Director / Club Secretary

Stepping down

- Neil Lockhart – Director of Finance

Linlithgow Rugby Club Ltd

Directors Standing for re-election



Non-Executive Directors and Charity Trustees

- Graham McCorkell
- Gordon Muir
- Ross Martin

Mains Park Trading Ltd



- Technically it's within the Board of Linlithgow Rugby Club's discretion to appoint Directors to the Mains Park Trading Ltd subsidiary company
- In the interests of transparency and open-ness, we bring to the AGM our proposals for the appointment of Directors for the meeting's confirmation

Mains Park Trading Ltd



Directors proposed by the Board of Linlithgow Rugby Club Ltd for Mains Park Trading Ltd (the wholly owned trading subsidiary) are:

- Jean McKeown (existing)
- Colin Devlin (existing)
- Fraser Mochrie (existing)

Linlithgow Rugby Club Ltd

Directors Standing for re-election



- The meeting approved the re-election of Directors
- No additional nominations were forthcoming
- Three Directors (Jean McKeown, Ian McLean and Ken Richardson) indicated that they would be willing to serve a further year before stepping back from their roles as Exec Directors

10. Club Person of Year Award

- Jean McKeown announced that this year's award would go **David Mitchell** for his support for the Club over a number of years including:
 - As Club Secretary in the 1990s,
 - As a key member of a small team of volunteers who shaped and managed the projects to build the ITC and then the foyer / office,
 - As coordinator and organiser of Walking Rugby over the last few years,
 - As Club Rep on National 4 League Forum.



11. Proposal for Honorary Life Membership

- **Eddie Curran** was proposed and unanimously accepted for Honorary Life Membership of the Rugby Club for his work as volunteer, supporter and sponsor of the Club over many years.



Concluding Remarks

- Jean McKeown,
Chair of Board





Annual General Meeting
19 June 2026