



Annual General Meeting
19 June 2025

Agenda



1. **Apologies**
2. **Approval of Minutes** of the 8th AGM (21st June 2024)
3. **Annual Report** by Jean McKeown, Chair / President, on the activities of the Club / Company
4. **Playing Report** by Director of Rugby, Ian McLean
5. Presentation of **Annual Accounts** for Linlithgow Rugby Club Ltd (01 May 2024 to 30 April 2025)
by Neil Lockhart, Director of Finance

6. Consideration and **approval of Accounts** by Members
7. **Motions:** - none advised
8. **Membership Fees** for season 2025 to 2026
9. **Election / re-election** of Club / Company Directors
10. **Club Person of the Year** Award
11. **Concluding Remarks** - Chair / President

Attendees

- Jean McKeown
- Barry McKeown
- Gordon Muir
- Ian McLean
- Neil Lockhart
- Gary Shepherd
- Steph Shepherd
- Gavin Brown
- Anne Brown
- Tom McNeil
- Gordon Dixon
- Matt Dixon
- Jack Frame
- James Mochrie
- Craig Young
- Anne Young
- Kyle Ormond
- Jamie Tulloch
- Phil Findlater
- Murray Johnstone
- Adam Scott
- Hugh Cochrane
- Colin Devlin
- Ross Tulloch
- Mark Caddle
- Conor Findlay
- Archie Rusack
- Luke O'Hara
- Graham McCorkell
- Graeme McCallum

Quorate

- *The quorum for a General Meeting shall be 20 individuals entitled to vote (each being a voting member or a proxy for a member)*
- 25 voting members at meeting plus 2 proxies



Apologies

- **Ken Richardson**
(Proxy supplied)
- **Colin Watson**
(Proxy supplied)
- **Bert Lawson**
- **Jon Blundell**
- **Euan Mochrie**



Approval of Minutes

- Draft minutes have been on Club website since July 2024
- No comments received to date

APPROVED



Annual Report

- Jean McKeown,
Chair of Board



Scottish Company Registration No. SC532598
Scottish Charity No. SC050439

Linlithgow Rugby Club Ltd
(A company limited by guarantee)

Directors' Report and Financial Statements
Year ended 30 April 2025

Linlithgow Rugby Club Ltd

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Linlithgow Rugby Club Ltd

Report of the Directors for the year ended 30 April 2025

The Directors (who are also Trustees for the purpose of Charity law) are pleased to present their report together with the financial statements of the charitable company for the year ended 30 April 2025.

Reference and administrative details

Principal and registered office

Mains Park
Mains Road
Linlithgow
EH49 6DB

Bankers

Royal Bank of Scotland PLC
36 St Andrew Square
Edinburgh
EH2 2YB

Virgin Money
83 George Street
Edinburgh
EH2 3ES

Paypal
5 Fleet Place
London
EC4M 7RD

Solicitors

Jon Blundell
Veitch Solicitors and Notaries
12 High Street
Linlithgow
EH49 7AG

Accountants and Independent Examiner

Cornerstone Accounting Ltd
11 Erngath Road
Bo'ness
EH54 1DP

Constitution, governance and management

Linlithgow Rugby Club Ltd ('the Club') was founded in 1970 as an unincorporated voluntary association. On 14 April 2016, it was incorporated in Scotland as a private company limited by guarantee (Number SC532598) and became a registered Scottish Charity (Number SC050439), constituted under a Memorandum of Association, on 7 September 2020.

Objectives and activities

The charitable purposes of the Club are:

1. the advancement of public participation in sport, in particular:
 - To promote the practice, play and development of rugby football; and
 - To encourage public participation in rugby football by all groups within the community.
2. The provision of recreational facilities, or the organisation of recreational facilities, to support the development of rugby football and related physical activities with the object of improving the conditions of life, the Club will encourage members of the general public of all ages to take part in the activities offered by the Club including, but not exclusively, fitness and leisure activities.

The main activities in place to further these objectives are set out in the 'One Club Vision' document and can be summarised as:

- Linlithgow Rugby Club will be a fully sustainable amateur rugby club with modern training and playing facilities and a fully developed coaching set up covering structured rugby and related skills development for players of all ages and genders. The Club 1st XV will aim to play at the highest possible level within Scottish Rugby.
- The Club will aim to be a family club, providing a social hub for playing and non- playing members and also for the wider Linlithgow community with key links and partnerships involving local schools, community organisations and sports clubs to promote fitness, wellbeing and active participation thereby fostering increased overall community spirit.
- The Club will ensure that the most appropriate and effective governance and organisation structures are in place to support the triple ambitions of growth, inclusivity and sustainability.

Linlithgow Rugby Club Ltd

Report of the Directors for the year ended 30 April 2025

Directors (Trustees)

The Directors who served during the year, and up to the date of this report are:

Jean McKeown	Chair and Club President
Kenneth Richardson	Club Secretary
Neil Lockhart	Finance Director
Ian McLean	Director of Rugby
Colin Watson	Director of Clubhouse Operations
Ross Martin	
Gordon Muir	
Allastair McLean	

The Club must have a minimum of 5 directors who are appointed out of the membership. At each Annual General Meeting, all directors retire from office, but are then eligible for re-election. New directors are recruited and appointed from the membership of the Club and are provided with training by the existing Directors on their responsibilities regarding the governance of the Club and the general responsibilities of being a charity trustee.

The day to day running of the Club is carried out on behalf of the Directors by:

Maryann Cochrane	Office Manager
Susan Braes	Bar Manager
Douglas Thomson	Rugby Development Manager
Euan Mochrie	Rugby Development Officer

Achievements and performance

Overview

The Club had a very successful 2023/24 season which saw the Clubs First XV be promoted to National League 4. In addition to this, our youth teams had very successful seasons with the playing side travelling a lot more than in the past, providing all levels with a chance to play new teams from across the country.

In the last year, the club has continued to work towards completing its development plans whilst maintaining facilities in the face of rising costs and seeking to increase income where possible.

The Board made the decision to increase members fees in the face of the growing costs and felt that given that increases were expected primarily with travel costs, the membership could withstand this increase.

The Club Operations group, when possible, reverted to weekly meetings through the season and continued to seek engagement with our members via newsletters, social media updates and social events. Some of the Club's Operational Policies have been reviewed as part of our annual agenda and updated where appropriate, with further updates due this summer. The Board are seeking to expand the numbers of volunteers across each section to aid in improving communications across the club. This element is still a work in progress and the Board will look at ways in which engagement can be increased.

Mains Park Trading Company has had a more challenging year with a reduction in turnover due to a drop in footfall into the bar over the season which was quite a bit lower than the previous year.

100 and 300 Clubs

These fundraising clubs continue to add value to the Club and are set to continue for the foreseeable future.

Associate Clubs

Our Associate Clubs, such as the Memories Group and the Male Voice Choir, continue with their regular meetings and performances. Both groups have made donations to the Club which seek to benefit the playing side of the Club.

Linlithgow Rugby Club Ltd

Report of the Directors for the year ended 30 April 2025

Achievements and performance (continued)

Scottish Rugby grants

During the year the Club has continued to be supported by Scottish Rugby with financial support for the Development Manager and Development Officer through the financing of the School of Rugby held at various locations across West Lothian.

Our development team play a significant role in the community and have been instrumental in increasing the number of young people taking an interest in rugby – most notably the number of girls taking up the sport in the various schools within the Club's remit. The uptake of rugby in the local schools is a great achievement and one with which the club wishes to continue

In August, Dougie Thomson returned to the club from his secondment with Scottish Rugby, due to a re-structure carried out by the National body. Both our development managers have risen to the challenge to continue the excellent work that is delivered and continue to grow young people's interest in the game.

Mains Park Trading Company Ltd

As mentioned in the summary, it has been a more challenging year for Mains Park Trading with turnover down and a downturn in footfall facing off to rising costs. A review of the intercompany rent has been started alongside plans to review actions to increase income as well as reducing costs.

Fundraising

Fundraising over the past year was extremely successful in terms of large events that the Club runs. The advent of Redsfest (a 7s Tournament and Beer Festival) gave a much-needed boost to development funds. The event raised £19,995. The annual fireworks display was again very successful this year, raising £13,977 which has been ringfenced to support the Club Development Plan. Again, the Prediction Card competition was held and proceeds have been used to replace chairs and tables in the Clubhouse.

Club Facilities

Good progress was made on the plan to develop the Club's facilities in line with our Development Plan. Fundraising has enabled all projects to proceed, but progress is limited by the capacity of our volunteers to deliver significant projects over the course of a rugby season along with everything else that has to be done. The decision was made to advance project by project and to date the following has been achieved:

- Gym/strength and conditioning facility* - refurbishment completed.
- First aid/Medical Room* - refurbishment completed.
- Chairs and tables - new chairs and tables have been bought for the Clubhouse Lounge.
- Storage space - plans are well in hand to purchase and install a new container to store the materials for the 'Marquee Indoors', once the 2025 Civic Festival is complete.
- Storage/Education/Training room - planning permission and building warrants have been attained and final plans will be presented to the Club Members for approval later this year.

*both rooms are now being rented out part-time to third parties

In addition to developing appropriate storage space, we are in the process of reducing clutter which has built up over the years. Once this has been done, we will address the issues of refurbishing the changing rooms and the shower areas.

Membership

On the whole membership retention, both playing and non-playing, has been excellent and the Club made the transition to the new Clubforce system and app at the beginning of the season. It has started to be widely used, not just in terms of registration but also communication. However, we are still not there across the board so sessions with the coaches have again reiterated the need to utilise this app for communication.

Linlithgow Rugby Club Ltd

Report of the Directors for the year ended 30 April 2025

Achievements and performance (continued)

Communications

The club continues to issue a weekly newsletter and our online information has gone from strength to strength. The new club website has bedded in and we continue to look for ways to improve this.

Youth rugby

Tiny Reds (pre-school ages)

The Tiny Reds continued to build on their success from the previous year in terms of number of children attending along with their parents. Transition into micros has remained positive and we will continue to offer these sessions in blocks of 6 weeks.

Micros/Minis (P1 – P7)

All primary age rugby running well and numbers continue to be healthy. We held a successful mini tournament and our preschool groups are running well with growing numbers. We are grateful for lots of parental support for coaching.

Schools (S1-S6)

Youth Rugby achieved some Conference success with U18 and U16 winning their respective leagues. U15, S2 and S1 were part of a mixed league campaign with them doing well, having a slightly better win ration. The S2 tour to Fylde in March 2025 was very successful.

The Club continues to have players involved in regional/national age grade development squads. Some of our U18 squad are now transitioning to senior rugby with 5 having played senior rugby so far.

Strength and conditioning sessions for U15 and U16 lead by Ewan Curran are proving successful. Ewan is now renting the gym for his personal clients in addition to this work.

Senior Rugby

The First XV's first season in National 4 saw us finishing in fourth place. It has been a season to gain experience which we need to build on for next year.

The Second XV fulfilled all their fixtures and finished a commendable third in their league. Consistency of player availability here is the key to develop depth and support of the Senior Club.

In March, the club had their bi-annual tour to Paris for the Six Nations and, just as important, their match against Plaisir rugby club. It was a very successful tour not just because our team won the trophy but also as Plaisir are keen to continue building our relationship across all levels of the Club. A focus for next year is to develop a tour for our S2 group of children to Plaisir and then to host a return visit.

Walking rugby

The walking rugby group are now well established and are attracting new players.

Tartan Touch

Tartan Touch Rugby, which takes place through May and June, was again successfully attended last summer. This has set up a good core group who are ready to attend again this year.

Development Officers

With the return of Dougie from secondment, the work level was split between Performance and ongoing administration in relation to the work of the development managers. This has had mixed results; however, the key message is that the development of youth rugby and the School of Rugby at both Linlithgow and Armadale Academies is very strong and continues to deliver against expectations.

Linlithgow Rugby Club Ltd

Report of the Directors for the year ended 30 April 2025

Plans for future years

The refreshed One Vision Document and supporting 5 year plan can be accessed on the Club's Governance page on the Club's website at <http://lrfc.club/club-governance/>.

As the club has completed the majority of its smaller plans, its focus now will be on developing further storage space for the club and also the refurbishment of the changing rooms and showers.

Financial review

Funding sources

Income comes primarily from:

1. Membership fees paid by Club members
2. Grants from the Scottish Rugby Union and other funding bodies
3. Income from renting out facilities
4. Income from fundraising, sponsorship and donations

Results for the year

The financial statements for the year are set out on pages 8 to 16. The Statement of Financial Activities on page 8 reflects net expenditure of £7,018 (2024: net expenditure of £14,573). Net funds amounted to £629,416 (2024: £636,434).

Reserves policy

The Directors aim to hold 3 months of general expenditure in the General Fund at any time as a contingency to cover unforeseen costs which may arise. At 30 April 2025, the General Fund met the reserves policy.

Statement on risk

The Directors have considered the risks to which the Club may be subject and have implemented appropriate procedures to mitigate those risks.

Statement of Trustees' responsibilities

Charity law requires the Trustees (who are also the Directors) to prepare financial statements for each financial year which give a true and fair view of the state of the Club's affairs and of its income and expenditure, including its surplus or deficit for that year, and which have been properly prepared from, and are in agreement with, the accounting records of the Club and comply with relevant disclosure requirements.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the Club's financial position and enable the Trustees to ensure that the financial statements comply with the Companies Act 2006 (as amended). The Trustees are also responsible for taking such steps as are reasonably open to them to safeguard the Company's assets and to prevent and detect fraud and other irregularities.

Linlithgow Rugby Club Ltd

Report of the Directors for the year ended 30 April 2025

This report has been prepared having taken advantage of the small companies exemption in the Companies Act 2006.

On behalf of the Directors


Jean McKeown

Jean McKeown

Director

Date: 20 June 2025

Linlithgow Rugby Club Ltd

Report of the Independent Examiner to the Trustees for the year ended 30 April 2025

I report on the accounts of the Club for the year ended 30 April 2025 which are set out on pages 8 to 16.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees (who are also the Directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity Trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations (as amended). An examination includes a review of the accounting records kept by the Company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Directors concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations (as amended)have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alison Franks

Alison Franks CA

Director

Cornerstone Accounting Ltd
Chartered Accountants

Date: 17 July 2025

11 Erngath Road
Bo'ness
EH51 9DP

Linlithgow Rugby Club Ltd

Statement of Financial Activities (incorporating Income and Expenditure account)

For the year ended 30 April 2025

	Notes	General fund £	Designated fund £	Restricted funds £	2025 Total £	General fund £	Designated fund £	Restricted funds £	2024 Total £
Income and endowments									
Donations and legacies	2	26,714	-	40,715	67,429	20,978	-	36,417	57,395
Charitable activities	3	159,638	-	16,486	176,124	98,040	-	-	98,040
Other trading activities	4	33,569	-	-	33,569	48,668	-	-	48,668
Investments	5	20,046	-	-	20,046	13,958	-	-	13,958
Other income		1,258	-	-	1,258	290	-	-	290
Total income and endowments		241,225	-	57,201	298,426	181,934	-	36,417	218,351
Expenditure									
Cost of raising funds	6	28,169	-	-	28,169	20,434	-	-	20,434
Charitable activities	7	183,277	35,055	58,943	277,275	139,568	37,231	35,691	212,490
Total expenditure		211,446	35,055	58,943	305,444	160,002	37,231	35,691	232,924
Net (expenditure)/income		29,779	(35,055)	(1,742)	(7,018)	21,932	(37,231)	726	(14,573)
Transfers between funds	12	(4,789)	7,681	(2,892)	-	(1,200)	1,200	-	-
Net movement in funds		24,990	(27,374)	(4,634)	(7,018)	20,732	(36,031)	726	(14,573)
Total funds brought forward		133,937	489,117	13,380	636,434	113,205	525,148	12,654	651,007
Total funds carried forward		158,927	461,743	8,746	629,416	133,937	489,117	13,380	636,434
Represented by:									
General fund	11	158,927	-	-	158,927	133,937	-	-	133,937
Designated fund	11	-	461,743	-	461,743	-	489,117	-	489,117
Restricted fund	11	-	-	8,746	8,746	-	-	13,380	13,380
Total funds		158,927	461,743	8,746	629,416	133,937	489,117	13,380	636,434

The notes on pages 10 to 16 form part of these financial statements.

Linlithgow Rugby Club Ltd

(Registered No: SC532598)

Balance sheet

As at 30 April 2025

	Notes	General fund £	Designated fund £	Restricted funds £	2025 Total £	General fund £	Designated fund £	Restricted funds £	2024 Total £
Fixed assets									
Tangible assets	8	-	461,643	-	461,643	-	489,017	-	489,017
Investments	9	-	100	-	100	-	100	-	100
Total fixed assets		-	461,743	-	461,743	-	489,117	-	489,117
Current assets									
Stocks		1,896	-	-	1,896	968	-	-	968
Debtors	10	12,419	-	-	12,419	18,009	-	-	18,009
Cash at bank and in hand		152,243	-	8,746	160,989	123,121	-	13,380	136,501
Total current assets		166,558	-	8,746	175,304	142,098	-	13,380	155,478
Creditors: amounts due within one year	11	(7,631)	-	-	(7,631)	(8,161)	-	-	(8,161)
Net current assets		158,927	-	8,746	167,673	133,937	-	13,380	147,317
Total assets less current liabilities		158,927	461,743	8,746	629,416	133,937	489,117	13,380	636,434
Net assets		158,927	461,743	8,746	629,416	133,937	489,117	13,380	636,434
Funds of the Charity									
General fund	12	158,927	-	-	158,927	133,937	-	-	133,937
Designated fund	12	-	461,743	-	461,743	-	489,117	-	489,117
Restricted Fund	12	-	-	8,746	8,746	-	-	13,380	13,380
		158,927	461,743	8,746	629,416	133,937	489,117	13,380	636,434

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Directors' responsibilities:

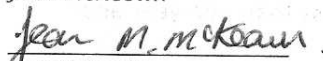
For the year ending 30 April 2025, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of the accounts.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The financial statements on pages 8 to 16 were approved by the Trustees on 20 June 2025 and signed on their behalf by:

Jean McKeown


Jean McKeown

The notes on pages 10 to 16 form part of these financial statements.

Linlithgow Rugby Club Ltd

Notes to the Financial Statements for the year ended 30 April 2025

1. Accounting policies

Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with FRS 102, the Statement of Recommended Practice - Accounting & Reporting by Charities (SORP 2019) (FRS 102), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006.

In compliance with FRS 102 1A, we have not prepared a statement of cash flows. The Club is a public benefit entity.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

Company status

The company is a private company limited by guarantee, incorporated in Scotland. In the event of the Club being wound up, the liability in respect of the guarantee is limited to £1 per member of the Club.

Basis of financial statements

The financial statements have been prepared on the accruals basis.

The Directors consider that there are no material uncertainties which would cast doubt on the Club's ability to continue as a going concern.

Income and debtors

All income is included on the Statement of Financial Activities when the Club is legally entitled to the income and the amount can be quantified with reasonable accuracy.

The Club benefits greatly from donated services by a number of volunteers. These have not been quantified for the purposes of the accounts. The Club benefits from the following:

- Over 40 volunteers who coach rugby from the Wee Reds Tiny Tots (pre-school) to the over 60s Walking Rugby group; and
- Over 40 other volunteers who carry out a wide range of activities in general support of the Club.

Debtors are valued at cost at the year-end and adjusted for any amounts considered to be irrecoverable.

Expenditure and creditors

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the Club and include governance costs.

Creditors are valued at cost at the year-end and split between amounts due in less than one year and amounts due in more than one year.

Taxation

The Company is exempt from Corporation Tax on its charitable activities.

Linlithgow Rugby Club Ltd

Notes to the Financial Statements for the year ended 30 April 2025

1. Accounting policies (continued)

Tangible fixed assets and depreciation

Tangible fixed asset purchases over £1,000 are capitalised and stated at cost less depreciation; purchases of less than £1,000 are recorded as expenses in the year of purchase. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- | | |
|--------------------------|-------------------------|
| • Buildings | 4% straight line |
| • Leasehold improvements | 4% straight line |
| • Fixtures and fittings | 10% - 20% straight line |
| • Plant and machinery | 12.5% straight line |

Investment in Subsidiary

The investment in the subsidiary company, Mains Park Trading Co Ltd, is valued at cost. The financial results of the subsidiary are disclosed in the notes to the accounts.

Stocks

Bar and merchandising stock are valued at the lower of cost and net realisable value and is accounted for on a first in, first out basis.

Cash at bank and in hand

All cash funds of the Club are held in immediate access bank accounts.

Statement of Financial Activities

For the purpose of the Statement of Financial Activities, funds are defined as follows:

Unrestricted funds comprise income received for the objects of the company without further specified purpose and are available as general funds or are placed with designated funds which can be used for purposes in agreement with its charitable objectives.

Designated funds comprise those which have been set aside from general funds for a specific use as decided by the Trustees.

Restricted funds comprise income which has been received for the objects of the company and specified for a restricted purpose within these objects by the donor.

Linlithgow Rugby Club Ltd

Notes to the financial statements

For the year ended 30 April 2025

2. Donations and legacies

	General fund	Designated fund	Restricted funds	2025 Total	General fund	Designated fund	Restricted funds	2024 Total
	£	£	£	£	£	£	£	£
Individual donations	8,926	-	650	9,576	4,293	-	500	4,793
Grant income	17,788	-	40,065	57,853	13,685	-	35,917	49,602
Legacy income	-	-	-	-	3,000	-	-	3,000
	<u>26,714</u>	<u>-</u>	<u>40,715</u>	<u>67,429</u>	<u>20,978</u>	<u>-</u>	<u>36,417</u>	<u>57,395</u>

Grant income for the year comprises:

Scottish Rugby Union grants	42,005	40,222
Renewable Heat Incentive Scheme	7,488	7,380
West Lothian Council grants	8,360	2,000
	<u>57,853</u>	<u>49,602</u>

3. Income from charitable activities

	General fund	Designated fund	Restricted funds	2025 Total	General fund	Designated fund	Restricted funds	2024 Total
	£	£	£	£	£	£	£	£
Membership fees	57,708	-	-	57,708	47,749	-	-	47,749
Playing income	-	-	-	-	4,128	-	-	4,128
Fundraising income	55,389	-	1,711	57,100	27,978	-	-	27,978
Lottery income	9,978	-	-	9,978	14,745	-	-	14,745
Summer camp income	6,488	-	-	6,488	-	-	-	-
Tour, ticket and transport	11,919	-	14,350	26,269	379	-	-	379
Tour surplus - 2023/24	1,956	-	-	1,956	-	-	-	-
International ticket commission	339	-	-	339	552	-	-	552
Merchandise sales	15,861	-	425	16,286	2,509	-	-	2,509
	<u>159,638</u>	<u>-</u>	<u>16,486</u>	<u>176,124</u>	<u>98,040</u>	<u>-</u>	<u>-</u>	<u>98,040</u>

4. Other trading activities

	General fund	Designated fund	Restricted funds	2025 Total	General fund	Designated fund	Restricted funds	2024 Total
	£	£	£	£	£	£	£	£
Catering and hospitality	8,852	-	-	8,852	9,104	-	-	9,104
Facility hire	12,679	-	-	12,679	20,518	-	-	20,518
Sponsorship	12,038	-	-	12,038	19,046	-	-	19,046
	<u>33,569</u>	<u>-</u>	<u>-</u>	<u>33,569</u>	<u>48,668</u>	<u>-</u>	<u>-</u>	<u>48,668</u>

5. Investment income

	General fund	Designated fund	Restricted fund	2025 Total	General fund	Designated fund	Restricted fund	2024 Total
	£	£	£	£	£	£	£	£
Gift aid distribution from trading subsidiary	6,021	-	-	6,021	-	-	-	-
Trading company income	12,000	-	-	12,000	12,000	-	-	12,000
Trading company loan interest	791	-	-	791	1,015	-	-	1,015
Bank interest	1,234	-	-	1,234	943	-	-	943
	<u>20,046</u>	<u>-</u>	<u>-</u>	<u>20,046</u>	<u>13,958</u>	<u>-</u>	<u>-</u>	<u>13,958</u>

6. Expenditure on raising funds

	General fund	Designated fund	Restricted fund	2025 Total	General fund	Designated fund	Restricted fund	2024 Total
	£	£	£	£	£	£	£	£
Event costs	19,194	-	-	19,194	14,016	-	-	14,016
Sponsorship expenses	4,424	-	-	4,424	-	-	-	-
Lottery prizes	4,551	-	-	4,551	6,418	-	-	6,418
	<u>28,169</u>	<u>-</u>	<u>-</u>	<u>28,169</u>	<u>20,434</u>	<u>-</u>	<u>-</u>	<u>20,434</u>

Linlithgow Rugby Club Ltd

Notes to the financial statements

For the year ended 30 April 2025

7. Expenditure on charitable activities

	General fund £	Designated fund £	Restricted fund £	2025 Total £	General fund £	Designated fund £	Restricted fund £	2024 Total £
Staff costs								
Salaries	65,774	-	13,112	78,886	38,267	-	27,603	65,870
Pension costs	1,950	-	-	1,950	1,680	-	-	1,680
Employer's NI	2,193	-	-	2,193	1,420	-	-	1,420
	69,917	-	13,112	83,029	41,367	-	27,603	68,970
Direct costs								
Trading expenses								
Merchandising purchases	20,941	-	4,080	25,021	8,545	-	-	8,545
Clubhouse expenses								
Utilities	8,222	-	-	8,222	9,322	-	-	9,322
Repairs and maintenance	7,904	-	-	7,904	8,371	-	-	8,371
Cleaning	2,762	-	-	2,762	3,647	-	-	3,647
Other clubhouse expenses	3,899	-	-	3,899	4,153	-	-	4,153
Playing and match expenses								
Rugby coaching costs	2,790	-	1,305	4,095	1,680	-	2,307	3,987
International ticket expense	10,150	-	2,460	12,610	666	-	-	666
Tour expenses	728	-	13,721	14,449	1,200	-	75	1,275
Catering and hospitality	11,055	-	3,632	14,687	18,085	-	-	18,085
Kit and equipment	3,341	-	10,618	13,959	4,005	-	3,426	7,431
Transport	6,110	-	8,315	14,425	9,366	-	2,280	11,646
First aid	156	-	-	156	574	-	-	574
Summer camp expenses	-	-	1,688	1,688	-	-	-	-
Pitch expenses								
Pitch maintenance	8,547	-	-	8,547	9,871	-	-	9,871
Administration costs								
Depreciation	-	35,055	-	35,055	-	37,231	-	37,231
Insurance	6,257	-	-	6,257	6,294	-	-	6,294
Office costs	2,459	-	12	2,471	2,210	-	-	2,210
Subscriptions	1,183	-	-	1,183	967	-	-	967
	96,504	35,055	45,831	177,390	88,956	37,231	8,088	134,275
Support costs								
Advertising and marketing	215	-	-	215	710	-	-	710
Independent examiner's fee								
Accounts and Examination	1,000	-	-	1,000	1,200	-	-	1,200
Payroll processing	1,170	-	-	1,170	1,170	-	-	1,170
Taxation and VAT support	810	-	-	810	890	-	-	890
Over-accrued last year	(200)	-	-	(200)	-	-	-	-
Legal costs	4,598	-	-	4,598	1,127	-	-	1,127
Charitable donations	84	-	-	84	386	-	-	386
Bank charges	847	-	-	847	920	-	-	920
Irrecoverable VAT	8,332	-	-	8,332	2,771	-	-	2,771
Sundry costs	-	-	-	-	71	-	-	71
	16,856	-	-	16,856	9,245	-	-	9,245
Total expenditure	183,277	35,055	58,943	277,275	139,568	37,231	35,691	212,490

Staff costs:

The average number of employees employed by the Club during the year was 9 (2024: 9).

There are no employees paid more than £60,000 (2024: nil).

There was no holiday pay due at the year-end (2024: nil).

The total remuneration paid to Key Management personnel (defined as the Office Manager and the Bar Manager) amounted to £43,247 (2024: £20,629 for Office Manager only).

Charitable donations:

Donations we made in the year, as follows: Deacon's Court - horses for race day £84 (2024: Cardiomyopathy £386).

Linlithgow Rugby Club Ltd

Notes to the financial statements

For the year ended 30 April 2025

8. Tangible fixed assets

	Buildings	Leasehold Improvements	Fixtures and fittings	Plant and machinery	Total
	£	£	£	£	£
Cost					
At 1 May 2024	560,395	87,268	128,898	57,884	834,445
Additions	-	-	7,681	-	7,681
Disposals	-	(4,463)	(40,025)	-	(44,488)
At 30 April 2025	<u>560,395</u>	<u>82,805</u>	<u>96,554</u>	<u>57,884</u>	797,638
Depreciation					
At 1 May 2024	207,591	22,485	65,636	49,716	345,428
Charge for year	22,993	3,569	6,177	2,316	35,055
Eliminated on disposals	-	(4,463)	(40,025)	-	(44,488)
At 30 April 2025	<u>230,584</u>	<u>21,591</u>	<u>31,788</u>	<u>52,032</u>	335,995
Net book value					
At 30 April 2025	<u>329,811</u>	<u>61,214</u>	<u>64,766</u>	<u>5,852</u>	461,643
At 30 April 2024	<u>352,804</u>	<u>64,783</u>	<u>63,262</u>	<u>8,168</u>	489,017

The land is owned by West Lothian Council and a lease has been granted to the Club until 2092 at no charge.

9. Investment in Subsidiary

The Club owns 100% of the share capital in the trading subsidiary, Mains Park Trading Co Ltd (Company number SC730792), cost £100. The financial results of that Company for the year are:

Profit and loss account:	2025	2024
	Total	Total
	£	£
Turnover	85,287	106,310
Cost of sales	(65,101)	(67,466)
Gross profit	<u>20,186</u>	38,844
Administrative costs	(27,271)	(31,270)
Net profit/(loss)	<u>(7,085)</u>	7,574
Distribution to parent charity	(6,021)	-
Current year profit/(loss)	<u>(13,106)</u>	<u>7,574</u>
Balance sheet:		
Share capital	100	100
Retained earnings brought forward	6,021	(1,553)
Current year profit/(loss)	(13,106)	7,574
Net assets/(liabilities)	<u>(6,985)</u>	<u>6,121</u>

10. Debtors

	General fund	Designated fund	Restricted fund	2025 Total	General fund	Designated fund	Restricted fund	2024 Total
	£	£	£	£	£	£	£	£
Trade debtors	244	-	-	244	1,206	-	-	1,206
Intercompany loan	11,078	-	-	11,078	14,927	-	-	14,927
Intercompany debtor	1,015	-	-	1,015	1,876	-	-	1,876
Other debtors	82	-	-	82	-	-	-	-
	<u>12,419</u>	<u>-</u>	<u>-</u>	<u>12,419</u>	<u>18,009</u>	<u>-</u>	<u>-</u>	<u>18,009</u>

Linlithgow Rugby Club Ltd

Notes to the financial statements

For the year ended 30 April 2025

11. Creditors: amounts due within one year

	General fund	Designated fund	Restricted fund	2025 Total	General fund	Designated fund	Restricted fund	2024 Total
	£	£	£	£	£	£	£	£
Loans	-	-	-	-	1,258	-	-	1,258
Trade creditors	3,554	-	-	3,554	1,977	-	-	1,977
Accruals and deferred income	1,460	-	-	1,460	1,750	-	-	1,750
Taxation and social security	1,659	-	-	1,659	1,114	-	-	1,114
Other creditors	958	-	-	958	2,062	-	-	2,062
	7,631	-	-	7,631	8,161	-	-	8,161

The Club had 1 loan outstanding to Tennents which has now been fully repaid by means of discounts earned on the purchase of beer and cider.

12. Funds analysis

Current year

	Balance at 01.05.24	Income	Expenditure	Transfers	Balance at 30.04.25
	£	£	£	£	£
General fund	133,937	241,225	(211,446)	(4,789)	158,927
Designated assets fund	489,117	-	(35,055)	7,681	461,743
Total unrestricted funds	623,054	241,225	(246,501)	2,892	620,670
<i>Restricted funds</i>					
Under 14 tour fund	2,579	-	-	-	2,579
Youth rugby legacy fund	8,801	-	(1,417)	(1,417)	5,967
Development Officer salary fund	-	10,000	(10,000)	-	-
WLC Summer Camp fund	2,000	4,510	(3,560)	(2,950)	-
Schools rugby development fund	-	23,705	(23,705)	-	-
S1 squad fund	-	200	-	-	200
S2 Blackpool tour fund	-	5,461	(5,936)	475	-
France '25 tour fund	-	13,325	(14,325)	1,000	-
Total restricted funds	13,380	57,201	(58,943)	(2,892)	8,746
Total funds	636,434	298,426	(305,444)	-	629,416

Prior year

	Balance at 01.05.23	Income	Expenditure	Transfers	Balance at 30.04.24
	£	£	£	£	£
General fund	113,205	181,934	(160,002)	(1,200)	133,937
Designated assets fund	525,148	-	(37,231)	1,200	489,117
Total unrestricted funds	638,353	181,934	(197,233)	-	623,054
<i>Restricted funds</i>					
Under 14 tour fund	2,654	-	(75)	-	2,579
Youth rugby legacy fund	10,000	500	(1,699)	-	8,801
Development Officer salary fund	-	15,000	(15,000)	-	-
WLC Summer Camp fund	-	2,000	-	-	2,000
Schools rugby development fund	-	18,917	(18,917)	-	-
Total restricted Funds	12,654	36,417	(35,691)	-	13,380
Total funds	651,007	218,351	(232,924)	-	636,434

Notes to the financial statements

For the year ended 30 April 2025

12. Funds analysis (continued)

Explanation of funds

The *General fund* represents all income and expenditure relating to the primary focus activities of the Club other than those for which funding is restricted.

The *Designated assets fund* represents the net book value of the Club's fixed assets and investments which are not available as liquid funds to the Charity.

The *Under 14 tour fund* represents funds raised for the tour to Guyancourt scheduled for 2020, cancelled due to Covid-19. Discussions are underway with the parents who contributed to these funds on what to do with them going forward.

The *Youth rugby legacy fund* represents a legacy received in 2020 to be used to benefit the youth of the Club. The transfer in the year relates to spend in 23/24 incorrectly charged to the general fund.

The *Development Officer salary fund* represents funds received from the SRU to cover a proportion of the remuneration of the development team.

The *WLC Summer Camp fund* represents funds received from West Lothian Council to run a summer camp for local children. Funds remaining at the end of the summer camp have been transferred to fund development salaries.

The *Schools rugby development fund* represents funds received from the SRU for the development of rugby at Linlithgow Academy and Armadale Academy.

The *S1 squad fund* represents specific funding received for the S1 squad.

The *S2 Blackpool tour fund* represents monies raised and spent on the S2 tour.

The *France '25 tour fund* represents monies raised and spent on the France '25 tour.

13. Pension commitments

The Charity operates a pension for staff members with the People's Pension. All contributions made on behalf of staff are charged to the SOFA in the year they are incurred.

14. Liability of Members

The company is limited by guarantee, with the liability of each member limited to £1. There were 681 members (2024: 707 members) at the year-end.

15. Director and related party transactions

None of the directors received any remuneration from the Club in the year (2024: nil). No expenses were paid to the directors in the year other than for the reimbursement of items purchased on behalf of the Club.

The total unrestricted donations paid to the Club in the year by Directors amounted to nil (2024: nil).

Nicola McKeown, daughter of one of the directors, was paid £311 for work in the Club bar.

Playing Report

- Ian McLean,
Director of Rugby





Senior XVs



- Success of 2024/25 - League (4th), Cup, 7's success Northern and Redsfest.
- 2nd XV entering Intercity reserve league
- Planning for 2025/26- Preseason, Recruitment,
- National 4 campaign





Youth / School Rugby





Youth Rugby

- Success of 2024/25 –U18/16
- Players - pathway, transition, S&C
- Girls Rugby Development
- Fundraising - S2 Fylde
- Season 25/25 - Conference Promotion





Mini + Micro Rugby

Mini, Micros and Wee Reds

- Success 2024/25
- Wee Reds/Minis day
- Fixtures and Training for 2025/26



Wee Reds Micros Festival



Rugby Development

Support of all playing groups

Individual support of Hub players

School of Rugby at Linlithgow,
Armadale and South Queensferry.

Coach Education Programme.

Supporting SRU projects

 x 

STARTING XV

SUN 19 JANUARY, 1:00PM | HIVE STADIUM

1. PIERRE **SCHOEMAN**

2. PADDY **HARRISON**

3. PAUL **HILL**

4. MARSHALL **SYKES**

5. SAM **SKINNER**

6. TOM **DODD**

7. LUKE **CROSBIE (c)**

8. MAGNUS **BRADBURY**

9. CHARLIE **SHIEL**

10. BEN **HEALY**

11. LEWIS **WELLS***

12. JAMES **LANG**

13. MATT **CURRIE**

14. DARCY **GRAHAM**

15. WES **GOOSEN**

Replacements

16. ASHMAN 17. VENTER 18. RAE

19. YOUNG 20. WATSON

21. PRICE 22. THOMPSON 23. TUIPULOTU



CHALLENGE CUP

*EDINBURGH RUGBY DEBUT

always edinburgh



Off field success

- Redsfest 25.
- Kit Supplier - Macron have established online shop.

Thanks to all who support the playing side of LRFC

- team sponsors,
- individual player sponsors,
- pitch board sponsors,
- sponsored lunches, etc.



GREENFOX ENERGY

Solar for the Savvy



Financial Report

- Neil Lockhart,
Director of Finance



Financial Summary

- Increased losses while maintaining financial security against a challenging environment of increased costs through inflation.
- Charity Overall loss **£(7,018)**:
 - Profit before depreciation = £28,051
- Mains Park Trading (MPT) loss **£(13,106)**
 - Loss before distribution to charity = **£(7,085)**
- **Cash at Bank (YE):**
 - Charity = £160,989
 - MPT = £2,209



LRC Key Metrics at 30 April 2025



	2024/25	2023/24	Variance
Income	298,426	218,351	80,075
Expenditure	305,444	232,924	72,520
LRC Loss	(7,018)	(14,573)	7,555
MPT Profit / (Loss)	(13,106)	7,574	(20,680)
Overall Loss	(20,124)	(6,999)	(13,125)

- Current year position improved for LRC. Note this includes previous years' MPT profits donated to LRC with offsetting results on both entities. Actual LRC performance more closely aligned with prior year.

	2024/25	2023/24	Variance
Cash at Bank	160,989	136,501	24,488
Net Assets	629,416	636,434	(7,018)

- Improved Cash at bank position from prior year.
- Overall net assets reduced in line with loss.

LRC Key Metrics at 30 April 2025



Income	2024/25	2023/24	Variance
Donations and Legacies	67,429	57,395	10,034
Income from Charitable activities	176,124	98,040	78,084
Other Trading Activities	33,569	48,668	(15,099)
Investment Income	20,046	13,958	6,088
Other Income	1,258	290	968
Total	298,426	218,351	79,107

- Increased Income from Charitable Activities includes success of Redsfest 2024 as well as increase in total Membership Fees. Note that a portion of the additional income is largely offset by corresponding expenditure (merchandise, international tickets and tour costs)
- Other trading activities income reduced due to reduction in facility hire and Individual Player Sponsorship

Expenditure	2024/25	2023/24	Variance
Cost of Raising Funds	28,169	20,434	7,735
Staff Costs	83,029	68,970	14,059
Direct Costs	177,390	134,275	43,115
Support Costs	16,856	9,245	7,611
Total	305,444	232,924	72,520

- Main drivers of Direct Costs increase offset by income as noted above. Genuine increases due to additional playing kit purchases and transport costs for senior and youth rugby.

Annual Accounts

- For consideration and approval

APPROVED

Scottish Company Registration No. SC532598
Scottish Charity No. SC050439

Linlithgow Rugby Club Ltd
(A company limited by guarantee)

Directors' Report and Financial Statements
Year ended 30 April 2025

Motions

- None advised

No motions received



Proposal on Membership Fees

- Jean McKeown,
President / Chair

APPROVED



Proposals on Membership Fees



- Membership fees have increased over the years, as the club invested in improved facilities and support
- Great to see the results of this investment in promotions, conference wins and cup runs as well as record numbers of young players
- We propose a modest inflationary increase this year to cover cost increases, based on end April (end of Club's financial year) inflation rate of 3.5%
- For most members this will amount to an increase of £1 per month over 10 months

Linlithgow Rugby Club - Membership Fees Proposal

MEMBERSHIP CATEGORY	MONTHLY PAYMENT
INDIVIDUAL PLANS - Full Member	
Individual Player FULL	17.00
<i>Individual Player FULL Membership (not in FT employment)</i>	11.50
Individual Non Playing (NP) FULL	11.50
Girl Reds	8.00
Wee Reds Micros (P1 to P3)	8.00
YOUTH Wee Reds Minis (P4 to P7)	21.00
YOUTH Young Reds (S1 to U18)	21.00
Life / Honorary FULL Membership	0.00**
Life / Honorary FULL Membership with GYM	5.50

Linlithgow Rugby Club - Membership Fees Proposal

MEMBERSHIP CATEGORY	MONTHLY PAYMENT
FAMILY PLANS - Full Member	
Player FAMILY	23.00
Player FAMILY with 1 Playing YOUTH	31.00
Player FAMILY with 2 Playing YOUTHS	44.50
Player FAMILY with 3 Playing YOUTHS	51.50
Non Player (NP) FAMILY	16.50
NP FAMILY with 1 Playing YOUTH	25.00
NP FAMILY with 2 Playing YOUTHS	38.00
NP FAMILY with 3 Playing YOUTHS	44.50

Linlithgow Rugby Club - Membership Fees Proposal

MEMBERSHIP CATEGORY	MONTHLY PAYMENT
SOCIAL MEMBERSHIP	
SOCIAL Membership	7.00
<i>SOCIAL Membership (Country)</i>	3.60
SOCIAL Membership with Touch Rugby	6.70
SOCIAL Membership with GYM and Touch Rugby	11.50

Club Person of Year Award

- Jean McKeown to announce and present award

Anne Brown



Election of Club Board

- Jean McKeown
- Ian McLean
- Neil Lockhart
- Colin Watson
- Ken Richardson
- Gordon Muir
- Ross Martin
- Graeme McCorkell

APPROVED

Election of Mains Park Trading Board

- Jean McKeown
- Colin Devlin
- Fraser Mochrie

APPROVED

Concluding Remarks

- Jean McKeown,
Chair of Board





Annual General Meeting
19 June 2025